



Swanmore College Community

Series of Letting Community Facilities *(For VAT Exempt Bookings Only)*

In consideration of being charged the VAT - exempt scale of charges the

(Name of Organisation) _____

Hereby agree to pay in full for the following series of bookings, that is to say for the hire of

(facilities)

at Swanmore College of Technology on the following dates:

Signed _____

Date of signing _____

Name _____ (BLOCK CAPITALS)

Address _____

Telephone number _____

Your application to hire sports facilities complies with certain conditions laid down by H.M Customs and Revenue for the charge to be exempt from VAT. There is, however, a further requirement that the hirer undertakes to pay in full for the series of hires (10 sessions or more per term), regardless of whether the hirer actually uses the facilities on a particular occasion. A hirer will not be charged on occasions when the School cancels. By completing and signing this pro forma, you will be charged accordingly to the VAT exempt scale set out on the current charge schedule.

Updated 04/07